

Notice of Meeting

Environment and Transport Select Committee



Date & time Thursday 15 September 2011 at 10.00am	Place Committee Room C County Hall, Kingston upon Thames Surrey, KT1 2DN	Contact Tom Pooley Room 122, County Hall Tel 020 8541 9902 Email: thomas.pooley@surrey cc.gov.uk	Chief Executive David McNulty
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If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email thomas.pooley@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Thomas Pooley on 020 8541 9902.

Members

Steve Renshaw (Chairman), Mark Brett-Warburton (Vice Chairman), Mike Bennison, Stephen Cooksey, Will Forster, Chris Frost, Pat Frost, John Furey, David Goodwin, Simon Gimson, Frances King, Geoff Marlow, Chris Norman, Tom Phelps-Penry and Michael Sydney.

Ex Officio Members

Mrs Lavinia Sealy (Chairman of the Council)
Mr David Munro (Vice-Chairman of the Council)

TERMS OF REFERENCE OF THE COMMITTEE

The Select Committee is responsible for the following service areas:

Environment

- Strategic Planning
- Countryside
- Waste
- Economic Development & the Rural Economy
- Housing
- Minerals
- Flood Prevention

Transport

- Transport Service Infrastructure
- Aviation
- Highway Maintenance
- Community Transport
- Local Transport Plan
- Road Safety
- Concessionary Travel

PART 1 **IN PUBLIC**

- 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**
- 2 MINUTES OF PREVIOUS MEETINGS – 30 JUNE 2011** **White**
- To agree the minutes as a true record of the meeting.
- 3 DECLARATIONS OF INTERESTS** **Agenda Item Only**
- To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.
- Notes:**
1. Declarations of interest should be made on a form available from the Committee Manager before the meeting.
 2. Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee.
- 4 QUESTIONS AND PETITIONS** **Agenda Item Only**
- To receive any questions or petitions.
- Notes:**
1. The deadline for Member's questions is 12.00 noon four working days before the meeting (*9th September 2011*).
 2. The deadline for public questions is seven days before the meeting (*8th September 2011*).
 3. The deadline for petitions was 14 days before the meeting. No petitions have been received.
- 5 RESPONSE FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE** **Green**
1. Response of Cabinet Member to Winter Service Development for 2011/12 report
 2. Cabinet Decision regarding the approval of Surrey Preliminary Flood Risk Assessment
- 6 FORWARD WORK PROGRAMME AND RECOMMENDATIONS TRACKING** **White**
- The Committee is asked to monitor progress on the implementation of recommendations from previous meetings (Item 6A) and to review its Forward Work Programme (Item 6B).
- The dates of meetings listed on the Forward Work Programme are subject to change.

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| 7 | CABINET MEMBER PRIORITIES | Green |
| | Purpose of report: Policy Development and Review | |
| | This is a brief paper that gives Members a list of the Cabinet priorities relevant to the work of the Committee. It will enable Members to ensure that the Cabinet is meeting its objectives. It also ensures that the Committee's Forward Work Programme reflects and is informed by these priorities. | |
| 8 | UPDATE ON FREIGHT INITIATIVES | White |
| | Purpose of report: Policy Development and Review | |
| | This report provides an update to the Committee on the approach taken in addressing freight issues in Surrey. | |
| 9 | UPDATE ON ROAD MARKING MAINTENANCE | Green |
| | Purpose of report: Policy Development and Review | |
| | This report provides an update on the progress with road marking maintenance following the introduction of the new term maintenance contracts. | |
| 10 | BUSINESS TRAVEL IMPACTS – SCOPING REPORT | White |
| | Purpose of report: Scrutiny of Services and Budgets | |
| | This report provides an overview of current business travel costs and impacts, and an update of work underway to manage costs and impacts, as the basis for the Committee to consider further work required. | |
| 11 | REVIEW OF COUNTRYSIDE MANAGEMENT CONTRACT 2011/12 | Green |
| | Purpose of report: Scrutiny of Services and Budgets/Performance Management | |
| | Members are asked to consider whether any follow up action is required in response to the Internal Audit report on the Countryside Management Contract 2011/12, which is attached to the report as Annex 1. | |
| 12 | COUNTRYSIDE ESTATE: SURREY WILDLIFE TRUST'S ASSET MANAGEMENT PLAN | White |
| | Purpose of report: Scrutiny of Services and Budgets | |
| | To consider a report which outlines a Property Asset Management Plan for Surrey Wildlife Trust (SWT) as part of changes to the way the Council's contract with SWT is managed. | |
| 13 | DATE OF NEXT MEETING | Agenda Item only |
| | The next meeting of the Committee will be on 10 November 2011. | |
| | NOTE: The Chairman will adjourn the meeting for lunch at 12.45pm, unless the Committee's business can be completed by 1.15pm. | |

Published: 07/09/2011

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- Mean that you miss a key part of the discussion

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